



Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
December 6, 2023 – 8:30 AM
962 St. John Avenue
In Person & Virtually

ATTENDANCE:

Mayor: D. Anderberg
Councillors: M. Barber, S. Nodge, G. Cleland, D. Green, B. Wright, and W. Oliver
Staff: A. Lucas, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; and K. Green, Executive Assistant;

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 8:30 am.

2. **AGENDA APPROVAL**

GREEN:

That the Committee of the Whole for the Town of Pincher Creek agrees to add 8.4 Pincher Creek Early Learning Lease and 9.2 CAO Performance Review Discussion to the December 6, 2023 Committee of the Whole Agenda.

CARRIED COTW 2023-190

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek accepts the December 6, 2023 Committee of the Whole Agenda as amended.


CARRIED COTW 2023-191

3. **DELEGATIONS**

3.1 Sgt. Ryan Hodge – RCMP

4. **COMMITTEE REPORTS**

BARBER: Nov 1 – Committee of the Whole
Nov 2 – Pincher Creek Community Early Learning Centre Board
Nov 5 – Pincher Creek Community Early Learning Centre Board
Nov 8 – Pincher Creek Community Early Learning Centre Board

 Initial

Nov 13 – Pincher Creek Community Early Learning Centre Board
Nov 14 – Regular Council Meeting
Nov 15 – Library
Nov 16 – Chinook Arch and Budget Meeting
Nov 20 – Community Futures
Nov 21 – Joint Council Meeting
Nov 22 – Chinook Arch & Landfill
Nov 23 – Community Futures
Nov 27 – Special Council & Regular Council Meetings
Nov 28 – Pincher Creek Community Early Learning Centre Board
Nov 29 - Community Futures

GREEN: Nov 1 – Committee of the Whole
Nov 2 – Pincher Creek Community Early Learning Centre Board
Nov 8 – Pincher Creek Community Early Learning Centre Board & Budget Meeting
Nov 13 – Pincher Creek Foundation Board
Nov 14 – Regular Council Meeting
Nov 15 – Gov't of Alberta Day Care Meeting - Lethbridge
Nov 16 - Special Council Meeting
Nov 21 – Joint Council Meeting
Nov 24 - Pincher Creek Community Early Learning Centre Board
Nov 27 – Special Council & Regular Council Meetings
Nov 28 – Pincher Creek Community Early Learning Centre Board
Nov 30 – RCMP Open House

NODGE: Nov 1 – Committee of the Whole
Nov 14 – Regular Council Meeting Nov 14 – Regular Council Meeting

Nov 15 – MDSA

Nov 16 - Special Council Meeting

Nov 20 - FCSS

Nov 21 – Joint Council Meeting

Nov 22 – Pincher Creek Foundation

Nov 27 – Special Council & Regular Council Meetings

OLIVER: Nov 1 – Committee of the Whole

Nov 8 - Budget Meeting

Nov 14 – Regular Council Meeting

Nov 15 – MDSA

Nov 16 - Special Council Meeting

Nov 21 – Joint Council Meeting

Nov 23 – Emergency Services Commission & Housing Committee

Nov 27 – Special Council & Regular Council Meetings

Nov 30 - PCREMO

WRIGHT: Nov 1 – Committee of the Whole

Nov 2 - PCREAC

Nov 8 - Budget Meeting

Nov 14 – Regular Council Meeting

Nov 15 – Police Committee

Nov 16 - Special Council Meeting

Nov 21 – Joint Council Meeting

Nov 23 – Emergency Services Commission

Nov 27 – Special Council & Regular Council Meetings

Nov 30 - PCREMO

CLELAND: Nov 1 – Committee of the Whole

Nov 8 - Budget Meeting

Nov 14 – Regular Council Meeting

Nov 16 - Special Council Meeting

Nov 21 – Joint Council Meeting

Nov 23 – Community Housing

Nov 27 – Special Council Meetings

ANDERBERG: Nov 1 – Committee of the Whole

Nov 3 – Mayor & Reeves

Nov 6 – Pincher Creek Community Early Learning Centre Board

Nov 8 – Budget Meeting

Nov 14 – Regular Council Meeting

Nov 15 – Gov't of Alberta Day Care Meeting - Lethbridge

Nov 16 – Budget Meeting

Nov 21 – Joint Council Meeting

Nov 22 – Highway 3 Committee

Nov 23 – Housing Committee

Nov 27 – Special Council & Regular Council Meetings

Nov 28 – Pincher Creek Community Early Learning Centre Board

Nov 30 – Alberta Municipalities Webinar

GREEN:

That the Committee of the Whole for the Town of Pincher Creek accepts the committee reports as presented.

CARRIED COTW 2023-192

5. ADMINISTRATION

6. BUSINESS ARISING FROM THE MINUTES

7. POLICY

8. NEW BUSINESS

 Initial

8.1 Utility Accounts – Renters

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek direct Administration to discontinue the practice of adding renters to utility accounts on a go forward basis.

CARRIED COTW 2023-193

8.2 Safety Policy Statement

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agree to update the Safety Commitment Statement and direct administration to update and review the Safety Policy #500-05 and bring back to a future Council meeting for approval.

CARRIED COTW 2023-194

Mayor Anderberg called a recess at 9:31 am

Mayor Anderberg called the meeting back to order at 9:36 am

8.3 Town Office Gym Usage

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek directs Administration to bring back options to resolve the various issues associated with the use of the Town Office Gymnasium by the public and user groups.

CARRIED COTW 2023-195

NODGE:

That the Committee of the Whole for the Town of Pincher Creek directs Administration to add the Town Office Gym Usage to the next Rec Advisory Committee to help with discussions and bring back to Council.

CARRIED COTW 2023-196

8.4 PCCELC Lease:

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek accept as information.

CARRIED COTW 2023-197

9. Closed Session

CLELAND:

That the Committee of the Whole for the Town of Pincher Creek agrees to move into a closed session of Council on Wednesday, December 6, 2023 at 10:22 am in accordance with section 24 of the Freedom of Information and Protection of Privacy Act with the Chief Administrative Officer; Director of Finance and Human Resources; and Executive Assistant and in attendance.

CARRIED COTW 2023-198

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek agrees to move out of a closed session of Council on Wednesday, December 6, 2023 at 11:06 am.

CARRIED COTW 2023-199

Councillor Barber left meeting at 10:31am

9.1 CAO Inquiry (No RFD) FOIP s. 24

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek receives the CAO Inquiry as information

CARRIED COTW 2023-200

9.2 CAO Performance Review Discussion (No RFD) FOIP s. 24

NODGE:

That the Committee of the Whole for the Town of Pincher Creek agrees to call a Special Meeting of Council on Dec 13, 2023 at 4pm

CARRIED COTW 2023-201

NODGE:

That the Committee of the Whole for the Town of Pincher Creek agrees to call a Special Meeting of Council on Dec 18, 2023 at 1pm

CARRIED COTW 2023-202

W. Catonio left meeting at 10:59am

Councillor Cleland left meeting at 11:06am

10. Adjournment

NODGE:

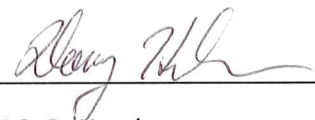
That this session of the Committee of the Whole be adjourned at 11:09 am.

CARRIED COTW 2023-203

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 8th DAY OF JANUARY 2024**



Mayor, D. Anderberg



CAO, D. Henderson

